KONSTELLA USAGE POLICY

Terms of Use
Konstella is a private app for the BNS community, which includes families, teachers, staff, and administration. The BNS PTA will not be moderating conversations on the platform. By joining our school's Konstella community, you agree to the following guidelines:

• Be respectful in your interactions
• Don't raise an issue about a student, parent, staff, teacher, or administration in Konstella. Please address these issues directly with a teacher, principal, or parent.
• This platform is not intended for solicitations. Please do not attempt to promote your business or solicit donations, business, or volunteers through the app.

The BNA PTA is the admin for the site along with school staff. Comments and events can be removed and users will be removed if in violation of the terms of use.

Privacy
Konstella is a closed system. No one can login or create an account without administrator approval.

• Do not submit defamatory comments (comments that are untrue and capable of damaging the reputation of a person or organization).
• Do not submit comments that contain other parent's or children's personal information.
• Do not swear or use language that could offend other parents
• Items and information inside Konstella should stay within the school community. Please do not share information from a teacher or parent with outside parties.

Help Reduce Notifications
• When setting up events on the calendar and creating announcements there is a reminder feature. Please only use this feature when it is essential.
• After entering details for an event or announcements please be careful about choosing to Publish versus Publish & Notify Users. The latter option should not be used for every update. Choose wisely!
• Keep discussions between a handful of parents in private messages instead of posting to the entire classroom. Please don’t post about birthday parties to class message boards. Not all families may be invited.

Appropriate Communications
• Information from teacher or class parent
• Committee or group discussions
• Parent to parent communication (private messages)

Inappropriate Communications
• Bullying a parent, child, or teacher
• Solicitation for non-school related organizations. It is ok to recommend activities, camps, etc.